



West SILC Provider Access Arrangements & Careers Guidance Policy





Provider Access Policy Introduction

This policy sets out West SILC's arrangements for managing the access of providers to students at school. The purpose of this is to give them information about the provider's education or training offer.

This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Staff at West SILC actively seek access to external providers' education and training offers for our learners. In addition, via the school's 'Market Place Event', staff actively seek to forge links with employers. This, in turn, provides work placement opportunities where students are valued and supported appropriately.

Learner entitlement

All learners in years 8-13 are entitled:

- *to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;*
- *to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;*
- *to understand how to make applications for the full range of academic and technical courses.*

Management of provider access requests Procedure

A provider wishing to request access should contact

John Mace, Vice Principal

Telephone: 0113 386 2450

Email: john.mace@westsilc.org

Opportunities for access

A number of events, integrated into the SILC's curriculum, offer providers an opportunity to visit school to speak to students and/or their parents/carers. Once we approve a provider, we will work with them to identify the best method for providing access to our learners. We are committed to actively supporting all external agencies to communicate effectively with our learners.



Annual opportunities for access & example activities
Market Place event Visit to Skills Yorkshire Work experience placements Supported internships Training provider taster visits Impartial CIAG days Mock Interview Day Assemblies Class/small group talks Support & advice in completing college application forms Work place visits Visits to local Job Centre Plus Support with CV writing Learner mentoring Guest speakers Enterprise events including pop up shops Careers week

Premises and facilities

The school will ensure that the main hall, classrooms or private meeting rooms are available for discussions between the provider and students, as appropriate to the activity. The school will also make available audio-visual equipment and other specialist resources to support provider presentations.

Staff will actively support providers to make their literature as accessible as possible for students. Providers are welcome to leave a copy of their prospectus or other relevant course literature for distribution within the SILC.



Careers Guidance

West SILC provides a relevant and engaging careers curriculum which meets the differing needs and requirements of our learners.

This is delivered throughout a learner's time at the school and is always supportive of their abilities, strengths and skills. Our approach reflects the commitment we have to preparing our learners for adulthood.

Statutory requirements and recommendations

The careers provision at West SILC is in line with the statutory guidance developed by the Department for Education, which refers to Section 42A and 45A of the Education Act 1997. This states that all schools should provide independent careers guidance from Years 8 -13 and that this guidance should:

- be impartial
- include information on a range of pathways, including apprenticeships
- be adapted to the needs of the learner

In addition, the school is compliant with the careers guidance that the government set out for delivery from 5 January 2018: 'Careers Guidance and Inspiration for young people in schools.' This states that all schools must give education and training providers the opportunity to talk to students about approved technical qualifications and apprenticeships.

This policy has been compiled and will be reviewed, to ensure that it is fair, does not prioritise or disadvantage any learners.

This policy will be approved by the SILC's Governing Body

This policy will be reviewed in September 2024 and annually thereafter.

This policy should be read in conjunction with

Equality ACT 2010

West SILC Teaching and Learning Policy

West SILC Safeguarding and Child Protection Policy

West SILC Suspension and permanent suspension / permanent exclusion policy
Approved October 2021

John Mace, Vice Principal – September, 2023

Review date September 2024